

Distillery PAK[®]

Submission Guidelines

General Information Needed:

- ACORD Forms
- Distillery PAK Supplement for each income generating location
- Description of Occupancy/Tenant List for each location
- Loss runs and details for any claims
- If this is a newly formed entity, provide business plan or owners' resumes/proforma financials (In lieu of proforma financials, we will accept the prospect starting the new venture with private monies)
- Ownership/relationship for all named insureds (looking for common majority ownership between all named insureds)

For Package Policy

- Any available photos of property
- With occupancy we need to know which locations are actually distilling spirits
- Private Event Rental - number of events per year, average attendance, hold harmless agreement, copy of sample contract
- If distilling is completed by others under contract, copy of contracts with manufacturers and distributors in lieu of completed supplemental

Distillery Underwriting Notes

- Small values under \$5,000,000
 - Rural environment
 - Free standing building (distillery is sole occupant) with at least 15 feet separation from neighboring buildings
 - Explosion proof electric connections (outlets/switches/fixtures) and any machinery operated around still within the radius distances below must also be explosion proof:
 - o Appropriate ventilation system
 - o Barrel (no plastic totes) storage separate from still room
- Distance from Bottling Area - at least 8 ft.
- Distance from Still(s) Operations (to include still, condenser, containers, etc):

Total Liquid Gallons	Distance
Up to 50	10 ft.
51-100	15 ft.
101-250	25 ft.
251-499	50 ft.
500 or Greater	Own Room



Phone: 888-386-5701
Email submissions to: apps@pakprograms.com
Visit: www.pakprograms.com



For Commercial Auto Policy:

- Registration info for each vehicle
- FEIN
- Vehicle Usage
- Radius of Operation
- Current Driver List

For Umbrella/Excess Policy:

- Dec pages for underlying requested not insured with Great American (Carrier must have AM Best rating of "A" or better, minimum auto liability combined single limit - \$1,000,000/minimum Employers Liability limits - \$500,000 /\$500,000/\$500,000)



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DISTILLERY PAK SUPPLEMENTAL APPLICATION

Applicant/Insured Information

Applicant/Insured Name _____

Website _____

Main Contact _____ Title _____ Phone _____

Agency Name _____

Agency Contact _____ Phone _____

Federal Tax ID # _____ Year Established _____

Location Address _____

Total square footage of the building _____ Square footage occupied by you _____

If you are not the sole tenant, please describe other occupants _____

Owner's name(s) and background experience/information _____

Please provide a profit & loss statement and a balance sheet. If a new venture, please include proforma and business plan.

Annual Revenue Current Year (Projected YE) \$ _____

Past Year \$ _____

Next Year (Projected) \$ _____

Distillery Operations

What types of spirits are being produced? _____

What type of still is used? Open System Closed System Total Liquid Gallons _____ Age? _____

What is the heating source of the still? Electric Gas Steam Other _____

Safety Devices:

Pressure Relief: Yes No If no, why? _____

Pressure Monitoring Alarm: Yes No

High Temperature Limit Alarm: Yes No

Low Liquid Level Alarm: Yes No

Explosion Proof Electrical Connections: Yes No

If Yes: Distance from the Still, Condenser, Containers, etc _____ ft

Distance from Any Open Transfer Area _____ ft

Distance from the Bottling Area _____ ft

Finished Product Storage:

Barrels _____ liquid gallons Plastic Totes _____ liquid gallons

Steel Tanks _____ liquid gallons Other _____ liquid gallons

What methods are used to bottle product? Open Air Vacuum Other _____

Do you use a silo? Yes No

How are grains disposed of? _____

Do you use any genetically modified organisms (GMOs)? Yes No

What type of ventilation is installed in production area (still area and any open transfer area)?

Exhaust Fans Negative Pressure System Positive Pressure System

Other _____

What type of ventilation is installed in bottling areas?

Exhaust Fans Negative Pressure System Positive Pressure System

Other _____

Is a sprinkler system in place? Yes No

Is a fire and burglar security alarm installed? Yes No Centrally Monitored? Yes No

Do you hire others to transport your products? Yes No If yes, Name of Company _____

Does the company assume liability for loss of goods during the shipping process? Yes No

Do you require certificate of liability insurance annually from this firm? Yes No

Do you contract others to distill on your behalf? Yes No If yes, please provide copy of written agreement.

Do you produce or sell any other alcoholic beverages (beer, cider, wine, etc)? Yes No

If yes, please explain _____

Do you plan on conducting any special events in the upcoming twelve months? Yes No

If yes, please provide date and description of events (if known) _____

Are distillery tours offered? Yes No If yes, please describe safety measures taken (waiver signed, employee lead, personal protective equipment is needed or issued) _____

Does the applicant/insured feature any entertainment? Yes No

If yes, please explain _____

Are all those that serve alcohol L.E.A.D. and/or TIPS Certified for responsible alcohol service? Yes No

Describe age verification procedures _____

Has the applicant/insured had any alcohol related claims in the last 5 years? Yes No

If yes, please explain _____

Has the applicant/insured been cited by Liquor Control Commission in the last 5 years? Yes No

If yes, please explain _____

Does the applicant/insured batch test for quality control? Yes No

If a recall is necessary, do you keep the proper records to assist in a recall? Please briefly describe records kept, labeling, process, etc _____

Completed by _____ Date _____